

MAINE STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS

MEETING MINUTES

Thursday August 16, 2012

August 20, 2012

Call to Order: The meeting was called to order at 9:03 a.m by Chair Dr. Donald Grant in the First Floor Conference Room at 295 Water Street in Augusta.

Members Present: Board members present were; Dr. Donald Grant, P.E ,Chair ; George W. Ames, P.E; Clifton W. Greim, P.E.; Lawrence E. Bartlett, P.E.; Kenneth L. Sweeney, P.E. Also present was Warren T. Foster, P.E., Executive Director.

1. **Minutes of previous meeting and other preliminaries.**

- A. *Approval of the minutes of previous meeting on June 21, 2012, amended on July 18, 2012.*

The wording of Item 9C was changed from “*E-mail Submission of Stamped Construction Drawings*” to “*E-mail- Submission of Stamped Construction Drawings to CEO’s.*”

On a motion by Mr. Greim, seconded by Mr. Ames the Board voted (5 in favor, 0 opposed) to approve the June 21, 2012 minutes with this change.

2. **Executive Committee (Grant)**

- A. *NCEES 91st Annual Meeting, August, 22-25, 2012 in St. Louis Missouri.*
Mr. Bartlett reported that he will be attending and gave an overview of the Agenda. Mr. Greim will not be attending the Annual Meeting.
- B. *Executive Director’s Position*
On a motion by Mr. Sweeney, seconded by Mr. Ames the Board voted (5 in favor, 0 opposed) to approve Mr. David Jackson as the replacement for Mr. Foster as Executive Director. The signed contract is for 1000 hours through June 30, 2013.

3. **Finance Committee: (Ames)**

- A. *Book balance on August 6, 2012 was \$476,239. This compares to balance of \$461,551 on July 29, 2010.*
- B. *The number of active licensees on August 6, 2012 was 5807. This compares to 5606 on July 29, 2010.*

4. **Rules Committee: (Sweeney)**

- A. *Report of the Committee on changes to Laws and/or Rules.*

Section 1309 Roster of licensed professional engineer.

On a motion by Mr. Sweeney, seconded by Mr. Ames the Board voted (5 in favor, 0 opposed) to change Section 1309 of the Statutes to allow distribution of the Roster through the Board's Web Site.

5. **Examinations Committee: (Grant)**

6. **Information Committee: (Olver)**

A. *Fall Newsletter*

Suggested Articles:

1. New Executive Director- Foster
 2. Retiring Executive Director- Jackson
 3. NCEES Annual Meeting – Bartlett
 4. Chair Article – Grant
 5. Committee drafting a guideline policy for the submission of stamped construction drawings to CEOs - Ames
- Deadline for articles is October 26th.

7. **Complaint Committee: (Ames)**

A. **Licensee**

None

B. **Unlicensed**

None

C. **Complaints filed by other jurisdictions against Maine PE's**

None

8. **Special Committees:**

A. *Continuing Education Committee*

As a result of the second audit, four Engineers have not been able to document the 30 PDH's needed for licensure.

On a motion by Mr. Sweeney, seconded by Mr. Bartlett the Board voted (5 in favor, 0 opposed) to file a complaint against the license of any Professional Engineer who has not complied with the mandatory continuing education audit.

B. *Status of the Committee drafting a guideline policy for the submission of stamped construction drawings to CEOs.*

On a motion by Mr. Greim, seconded by Mr. Bartlett the Board voted (5 in favor, 0 opposed) to approve the participation by Mr. Ames in the committee developing guideline policy. The proposed document will be reviewed by the full Board before it is disseminated.

9. **Reading of communications:**

10. **Reading and considering applications:**

A. **Review and concurrence of Chair/Executive Director actions:**

On a motion by Mr. Sweeney, seconded by Mr. Ames, the Board voted (5 in favor, 0 opposed), to concur with the following items 1 through 6:

1. Temporary certificates issued.
2. Licenses authorized for NCEES Certified Applicants.
3. Comity licenses authorized by the Executive Director and Chair.
4. Licenses by written examinations.
5. Licenses by oral examinations. None
6. Reexaminations authorized by the Executive Director.

B. **New Engineer Intern (E.I.) Applications.**

On a motion by Mr. Sweeney, seconded by Mr. Ames, the Board voted (5 in favor, 0 opposed) to approve applications of Engineer Interns for the Fundamentals of Engineering Exam, listed on the attached list under Item #10.B.

C. **Recently certified Engineer Interns:**

On a motion by Mr. Sweeney, seconded by Mr. Ames, the Board voted (5 in favor, 0 opposed) to approve the recently certified Engineer Interns listed on the attached list under Item #10.C

D. **New P.E. Applications:**

On a motion by Mr. Ames, seconded by Mr. Bartlett, the Board voted (5 in favor, 0 opposed), to accept the Executive Director's recommendations of all the listed applicants.

E. **Tabled and previously considered.**

None

F. **Reexamination Requests**

On a motion by Mr. Ames, seconded by Mr. Greim, the Board voted (3 in favor, 2 opposed) to deny Mr. Bruce York's request to take PE Exam until he has passed the FE exam.

G. **Other applications or requests**

On a motion by Mr. Ames, seconded by Mr. Sweeney, the Board voted (5 in favor, 0 opposed) to reinstate Mr. David E. Schafer's PE license.

11. Unfinished Business:

At the June meeting, the Board agreed to compose a letter to DEP concerning the Radon Certification Process.

Mr. Greim distributed a draft letter for comments. Mr. Greim will incorporate the changes and send to Board members for final approval. The Board agreed that the letter should be sent from the Chair.

12. New Business:

13. Oral Exams:

None

14. Adjournment

A. Next meetings are November 15, 2012. and January 17, 2013

B. On a motion by Ms. Sweeney, seconded by Mr. Ames, the Board voted (5 in favor, 0 opposed), to adjourn. Meeting adjourned at 10:20 a.m.

Respectfully submitted,

Warren T. Foster, P.E
Executive Director